

Fairfax County Government

Deputy Director of Real Estate Finance and Development

Salary - \$95,627.38 - \$159,378.34 Annually

Location - FAIRFAX (FH22), VA

Job Type - FT Salary W BN

Department - Housing & Community Dev

Job Number - 19-00260

Closing - 3/8/2019 11:59 PM Eastern

Pay Grade - S35

Posting Type - Open to General Public

To apply: <https://www.governmentjobs.com/careers/fairfaxcounty/jobs/2344094/deputy-director-of-real-estate-finance-and-development>

Manages and oversees all aspects of real estate development and planning, and real estate finance, homeownership and relocation services for a housing department and public housing authority with revenues in excess of \$110 million generated from a variety of federal, state, and local programs and a real estate portfolio of approximately 4,000 affordable housing units. Directs the agency's Real Estate Finance, Design, Development and Construction including Private/Public Partnerships, Capital Improvement Program, Land Development, the Affordable Dwelling Unit Program, the Workforce Dwelling Unit program, Home Repair for the Elderly Program; HOME Investment Partnership Program (HOME); and Community Development Block Grant Program (CDBG) activities.

The Deputy Director oversees Capital Projects in the Fairfax County Redevelopment and Housing Authority's real estate portfolio and represents the agency in evaluation of Public/Private Partnerships. Oversees Capital Improvement planning and implementation; oversees implementation of the county's Inclusionary Zoning Affordability Dwelling Unit (ADU) Program and Ordinance, county's Workforce Dwelling Unit (WDU) policy and other related homeownership programs. Serves as assistant secretary to the Fairfax County Redevelopment and Housing Authority (FCRHA). The Deputy Director oversees the operations and administration for major federal grant programs, including CDBG and HOME.

This senior leader directs the Divisions of Real Estate Finance and Grants Management; Design, Development and Construction; and Homeownership and Relocation, comprised of more than 50 professional, technical and support staff reporting through three division directors. Interacts with investors, financial institutions, federal, state and local officials, residents and clients and acts for the Director when required. In partnership with the Director, the Deputy creates an environment of collaboration to support system-wide approaches to program planning and decision making. Interfaces with County agencies including the Departments of Management and Budget, Planning and Zoning, Public Works, Land Development Services, Procurement and Supply Management, the Office of the County Attorney and departments within the County's Human Services System as well as an extensive network of nonprofit and for profit community partners.

The ideal candidate will be a visionary leader with the capacity to set high and attainable goals, and possess a willingness and ability to take responsibility and apply relevant education, knowledge and/or experience to direct strategic real estate design and development and to create and preserve affordable housing in Fairfax County. The Deputy Director will model entrepreneurship, external awareness, financial stewardship, global strategic thinking and communication, and cultivate our future leaders by creating a culture of engagement and innovation.

For a more detailed description of this position, please click [here](#) (Download PDF reader).

MINIMUM QUALIFICATIONS:

Any combination of education and experience equivalent to a bachelor's degree in business, public administration or related program area; and at least seven years of increasingly responsible managerial and administrative experience in public administration, financial management, housing management, real estate finance, or design, development and construction. A master's degree in an appropriate field may be substituted for one year of the required experience.

CERTIFICATES AND LICENSES REQUIRED:

Valid driver's license.

NECESSARY SPECIAL REQUIREMENTS:

The appointee to this position will be required to complete a criminal background check, credit history check and a driving record check to the satisfaction of the employer.

PREFERRED QUALIFICATIONS:

Bachelor's or master's in finance, architecture or civil engineering with seven years of progressively responsible management experience with:

- License as Professional Engineer or Architect
- Certification as a Project Management Professional
- Proven experience and ability in managing a budget in excess of \$100 million
- Experience managing complex public/private partnerships
- Skill in architecture/engineering and/or real estate finance
- Skill in managing large scale redevelopment and development projects
- Proven ability to establish, maintain and sustain partnerships with boards, other governing bodies that have policy and administrative authority, diverse communities, and non-profit/for-profit community providers
- Knowledge of Department of Housing and Urban Development programs and regulations.

PHYSICAL REQUIREMENTS:

Duties are generally sedentary in nature, performed in an office environment. Must be able to operate a vehicle. Requires visual acuity to read computer monitor and review plans and documents. Requires manual dexterity to operate keyboard driven equipment. Requires clear verbal communication ability. All duties performed with or without reasonable accommodations.

SELECTION PROCEDURE:

Panel interview.

It is the policy of Fairfax County Government to prohibit discrimination on the basis of race, sex, color, national origin, religion, age, veteran status, political affiliation, genetics, or disability in the recruitment, selection, and hiring of its workforce.

Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. Contact 703-324-4900 for assistance. TTY 703-222-7314. EEO/AA/TTY.