

Fairfax County Government

Director, Homeless Services (Housing and Community Development Assistant Division Director)

Salary- \$96,800.29 - \$164,560.24 Annually

Location - FAIRFAX (FH22), VA

Job Type - FT Hourly W BN

Job Number - 24-00108

Department - Housing & Community Dev

Opening Date - 01/06/2024

Closing Date - 1/26/2024 11:59 PM Eastern

Pay Grade - M-02

Posting Type - Open to General Public

To apply: <https://www.governmentjobs.com/careers/fairfaxcounty/jobs/4330028/director-homeless-services-housing-and-community-development-assistant-division?keywords=director&pagetype=jobOpportunitiesJobs>

Job Announcement

The Fairfax County Department of Housing and Community Development works in partnership with the Redevelopment and Housing Authority to provide safe, affordable homes for the residents of Fairfax County; and assists the disabled and senior members of our community. Through our efforts nearly 20,000 people live in stable environments, including teachers, first responders and nurses who serve our county every day. Through our outreach, non-profit partners are able to join in this effort and provide necessary care for people with special needs. And with our assistance many people are able to purchase their first home.

Join our team to create safe, stable, inclusive, quality affordable homes in our community. Make a difference - come and work for us!

The Director of Homeless Services performs an important leadership role in the Office to Prevent and End Homelessness (OPEH). Under the supervision of the Deputy Director responsible for OPEH, this position directs and oversees assistance for people experiencing, or at-risk of, homelessness - including street outreach, emergency shelter, homelessness prevention, rapid rehousing, and permanent supportive housing.

They are also responsible for the following duties:

- Develops a systemic response to homelessness in Fairfax County that integrates publicly- and privately funded programs towards the goal of

preventing homelessness whenever possible or, if it cannot be prevented, ensure homelessness is a rare, brief, and a one-time experience.

- Facilitates the development of strategies, using program and financial data, to improve program outcomes and meet fiscal objectives.
- Directly supervises a total of five program analysts.
- Manages contracted vendors to ensure effective and efficient operations.
- Coordinates broad homelessness planning efforts with staff, vendor organizations, other public agencies, private businesses, nonprofit organizations, and faith community partners around improving homelessness outcomes.
- Leads the development and implementation of policies that define countywide standards for eligibility and prioritization for homeless assistance, as well as procedures for ensuring fair, effective, and efficient access and referrals.
- Facilitates collaborative planning and application for new and continuing public and private grant funding and shares information with local homeless assistance providers to promote new funding opportunities.
- Interfaces with stakeholder leadership groups, including the Fairfax County Board of Supervisors, senior county management, and the Continuum of Care Board to identify improvements to policies and procedures.
- Works with staff to develop educational and informational materials for services providers, important stakeholders, and the public.
- Acts as a resource and liaison to the community on homeless issues.
- Represents the community in regional, state, or other forums on homelessness.
- Prepares reports, meeting agendas, and recommendations for action by the department and the community partnership.

Note: The assigned program areas of the position include: homeless services, human services, social work public administration or related field .

Working for Fairfax County Government offers a culture of well-being that empowers, educates, and engages employees and promotes a holistic approach to physical, mental, emotional, social, spiritual, and financial wellness.

Watch these videos to learn more:

- Click [here](#) to watch a video on Working for Fairfax County Government
- Click [here](#) to watch a video on benefits offered by Fairfax County Government

For more information on the Fairfax County Department of Housing and Community Development, click [here](#).

You also can view [here](#) the Fairfax County Redevelopment and Housing Authority Fiscal Year 2023 Annual Report which represents a high-level overview of many of

the substantial developments we have undertaken and the impact of our work within the community and in the lives of the residents who have been served through these efforts.

The Department of Housing and Community Development is committed to the One Fairfax Policy by intentionally considering equity when making policies, delivering programs and services, considering diverse ideas and perspectives, and communicating with transparency in the decision-making processes. Click [here](#) to learn more about the One Fairfax policy.

Employment Standards

MINIMUM QUALIFICATIONS:

[Any combination of education, experience, and training equivalent to the following:](#) *(Click on the aforementioned link to learn how Fairfax County interprets equivalencies for "Any combination, experience, and training equivalent to")* Graduation from an accredited four year college or university with a bachelor's degree in a related field of study such as planning, engineering, architecture, economics, construction science, business or public administration, finance, real estate, social work, public policy or other related field; Plus six years of progressively responsible managerial experience related to an assigned program area, to include one year supervising professional staff.

NECESSARY SPECIAL REQUIREMENTS:

The appointee to this position will be required to complete a criminal background check, and credit check to the satisfaction of the employer prior to appointment.

PREFERRED QUALIFICATIONS:

- Professional experience in a variety of homelessness assistance projects within a continuum of care, such as emergency shelter, street outreach, homelessness prevention, rapid rehousing, and permanent supportive housing.
- Knowledge of the principles and components of Housing First.
- Ability to use one's lived personal experience of housing instability to help assess system barriers.
- Ability to use one's lived experience to further healthy, positive interactions with consumers and contracted providers.
- Knowledge of, and experience with, the best practices utilized in homeless services.
- Experience presenting reports to management or the public.
- Experience using word processing and presentation software to prepare documents, using spreadsheet and statistical analysis software packages to store, manipulate, analyze, and present data.
- Knowledge of, and experience with, a collaborative and inclusive leadership-style of management.
- Experience building rapport and maintaining effective relationships and boundaries with individuals receiving services, contracted providers, and other partners.
- Ability to communicate effectively in verbal, written and graphic forms.

- Ability to work independently and exercise initiative.
- Ability to lead and coordinate project management.

PHYSICAL REQUIREMENTS:

Ability to read information on a computer monitor; effectively communicate; operate keyboard-driven equipment and computer. Work is generally sedentary in nature; however, incumbent is required to frequently move about to perform office work such as accessing files, attending meetings, making presentations, operating general office equipment, and performing other essential job duties; may be required to move items up to approximately 15 pounds in weight. All duties performed with or without reasonable accommodations.

SELECTION PROCEDURE:

Panel interview; may include practical exercise.

The population of Fairfax County is very diverse where 39.8% of residents speak a language other than English at home ([Spanish, Asian/Pacific Islander, Indo-European, and others](#)) and we encourage candidates bilingual in English and a foreign language to apply to this opportunity.

Fairfax County Government prohibits discrimination on the basis of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, disability, sexual orientation, gender identity, genetics, political affiliation, or military status in the recruitment, selection, and hiring of its workforce.

Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. Contact 703-324-4900 for assistance. TTY 703-222-7314. DHREmployment@fairfaxcounty.gov EEO/AA/TTY.