

General Building Maintenance Worker II

Salary - \$50,839.78 - \$84,732.96 Annually

Location - FAIRFAX (FH22), VA

Job Type - FT Hourly W BN

Job Number - 24-01970

Department - Housing & Community Dev

Opening Date - 08/10/2024

Closing Date - 8/30/2024 11:59 PM Eastern

Pay Grade - S18

Posting Type - Open to General Public

To apply: <https://www.governmentjobs.com/careers/fairfaxcounty/jobs/4607124/general-building-maintenance-worker-ii?keywords=GGeneral%20building%20maint&pagetype=jobOpportunitiesJobs>

Job Announcement

The Fairfax County Department of Housing and Community Development works in partnership with the Redevelopment and Housing Authority to serve the people of Fairfax County by creating housing opportunities to promote inclusive and thriving communities. Help make our vision of a community everyone can afford to call home a reality!

Performs work in accordance with the guidelines of the Home Repair for the Elderly Program (HREP) in the Rental Housing Division. Performs general building maintenance and improvement duties that may involve all trades including general carpentry, plumbing, electrical, painting, and other maintenance services of residential properties including single family homes, condominiums and/or mobile homes. Delivers efficient and quality customer service to clients and their families and support personnel. Inspects properties, identifies repairs to be made, and purchases materials. Prepares scope of work for, and oversees, repairs (such as roof repair, specialized plumbing, handrails, and ramps) that are to be completed by outside vendors, inspects the finished repairs, and recommends payment for services. Maintains a professional demeanor. Engages colleagues, customers and all others in a manner that promotes trust, effective exchange of ideas and conveys and solicits information in an open manner and with a tone that promotes productive work experiences. Proactively communicates with clients to evaluate their needs, offer solutions, and confirms understanding and agreement on suggested repairs or services provided. Maintains budgets and inventory of tools, equipment and assigned vehicles. Enters time worked using county time and attendance system.

Working for Fairfax County Government offers a culture of well-being that empowers, educates, and engages employees and promotes a holistic approach to physical, mental, emotional, social, spiritual, and financial wellness. Watch these videos to learn more:

- Click [here](#) to watch a video on Working for Fairfax County Government
- Click [here](#) to watch a video on benefits offered by Fairfax County Government

For more information on the Fairfax County Department of Housing and Community Development, click [here](#).

You also can view [here](#) the Fairfax County Redevelopment and Housing Authority Fiscal Year 2023 Annual Report which represents a high-level overview of many of the substantial developments we have undertaken and the impact of our work within the community and in the lives of the residents who have been served through these efforts.

The Department of Housing and Community Development is committed to the One Fairfax Policy

by intentionally considering equity when making policies, delivering programs and services, considering diverse ideas and perspectives, and communicating with transparency in the decision-making processes. Click [here](#) to learn more about the One Fairfax policy.

Employment Standards

EMPLOYMENT STANDARDS:

Any combination of education, experience, and training equivalent to completion of the tenth grade; plus completion of an acceptable apprentice-level training program in a specific trade with two years of full performance-level experience in building maintenance, repair and/or construction trades work; or three years of full performance level experience in two or more skilled trades related to building maintenance and repair work.

Click [here](#) to learn how Fairfax County interprets equivalencies for "Any combination, experience, and training equivalent to"

CERTIFICATES AND LICENSES REQUIRED:

Valid driver's license.

NECESSARY SPECIAL REQUIREMENTS:

- The appointee to this position will be required to complete a criminal background check, driving record check, and pre-employment medical evaluation to the satisfaction of the employer.
- Flexible working schedule is required as well as overtime, call-back and on-call.
- This position is considered essential personnel and will be required to report to work during times designated countywide as approved for unscheduled leave regardless of the emergency situation (i.e., weather, transportation, other disaster).

PREFERRED QUALIFICATIONS:

*Experience building trust with clients and interacting in a professional, positive manner.

*Experience working in occupied residential properties and interacting directly with clients, and the ability to communicate effectively with customers to understand their needs and be able to answer questions regarding process and schedule.

*Experience performing general building maintenance and improvement duties that may involve all trades including general carpentry, plumbing, electrical, painting, and other maintenance services of residential properties.

*Ability to successfully resolve construction issues in the field in a cost effective and timely manner, while still using sound judgement to elevate issues to supervisor(s) as needed.

PHYSICAL REQUIREMENTS:

Work is physical in nature; incumbent must have the ability to frequently move and position self to handle work orders using a variety of power tools, hand tools and/or lawn tools and equipment; ascending or descending ladders, stairs, scaffolding, ramps, poles and the like; and, perform other essential job duties; may be required to move materials and/or equipment up to 50 pounds, which may exceed 50 pounds with assistance of other staff or equipment. Ability to read information on a computer monitor; distinguish between colors; effectively communicate; operate keyboard-driven equipment and computer. Ability to stand, stoop, bend, stretch, walk, climb, sit, kneel, crouch, reach, crawl, lift and handle materials with manual dexterity. Must be available to work scheduled off-hours and emergency overtime, as required; works in all outdoor weather conditions. Ability to drive a motor vehicle and maintain a valid driver's license. All duties performed with or without reasonable accommodations.

SELECTION PROCEDURE:

Panel interview and may include a practical exercise.

The population of Fairfax County is very diverse where 38.7% of residents speak a language other than English at home ([Spanish, Asian/Pacific Islander, Indo-European, and others](#)) and we encourage candidates bilingual in English and a foreign language to apply to this opportunity.

Fairfax County Government prohibits discrimination on the basis of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, disability, sexual orientation, gender identity, genetics, political affiliation, or military status in the recruitment, selection, and hiring of its workforce.

Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. Contact 703-324-4900 for assistance. TTY 703-222-7314. DHREmployment@fairfaxcounty.gov EEO/AA/TTY.