



## **Alliance for Housing Solutions seeks Executive Director**

Position: Executive Director

Part-time at 20 hours/week. Could transition to a full-time position if successful candidate and Board agree to do so.

Salary: \$45,000 - \$50,000 annually for 20 hours/week

### **About Alliance for Housing Solutions**

The Alliance for Housing Solutions (AHS) is a 501(c) (3) nonprofit organization working to increase the supply of affordable housing in Arlington County and Northern Virginia through public education, policy development, advocacy, and innovation. Since its founding in 2003, The Alliance for Housing Solutions has been an independent and respected voice advocating for smart decisions affecting the supply of affordable housing in Arlington.

Our mission delivery is characterized by the following beliefs:

- Access to affordable, safe, and decent housing for people of all economic backgrounds – including lower-income individuals and families with children, elderly people, and persons with disabilities.
- Diverse communities, where people of different cultural backgrounds and economic status can come to know each other and where children can be educated in schools which reflect the diverse world they will inherit.
- Inclusion of public servants – teachers, police, firefighters, and other public employees – strengthening ties and building familiarity in the communities they serve.
- Livable communities, where family, commuting, and environmental stresses are reduced by access to quality public transit, community infrastructure, and proximity of homes to jobs.
- Discussion and cooperation among local neighborhoods, organizations, developers, and the County, and collaboration on regional approaches to solving the affordable housing crisis. This includes lifting up the voices of leaders who call these communities home.

### **About the Executive Director Role**

The Alliance for Housing Solutions seeks an executive leader who cares about and has deep understanding of the importance of affordable housing, proven success in a nonprofit or philanthropic leadership role, and the ability to build and sustain successful relationships with partners and funders. The top candidate will serve as the organization's primary public spokesperson and ensure the organization's operational efficiency and steward its financial

health. The Alliance for Housing Solutions is committed to equity in housing and in lifting the voices of leaders who call affordable housing home.

### **Key Responsibilities:**

Be a thought leader on affordable housing and understand the context of Arlington and Northern Virginia.

Develop and cultivate strong relationships with key stakeholders, including housing professionals and planning staff, nonprofit partners, donors and funders.

Oversee and/or carry out day-to-day operations, including financial management and communications, with assistance of professional consultants.

Work effectively with existing consultants, hire and manage new consultants as needed.

Develop and ensure delivery of two or more events a year contributing to public understanding of area affordable housing issues and potential solutions in use across the country.

Manage existing funder relationships and contribute to identifying potential funders and writing grant applications. Ensure reporting to funders.

Collaborate with Board and stakeholders on strategic direction and program growth

### **Qualifications**

Strong content knowledge of affordable housing issues, preferably with planning and zoning understanding

Bachelor's degree and 5 years of experience or experience equivalent to this

Non-profit leadership experience preferably including leading programmatic growth and partnering with an engaged board of directors

A "can do" or entrepreneurial bent to make things run with a small staff.

Exceptional interpersonal and communication skills, oral and written.

### **Application Process**

Applications will be reviewed as they are received. Please submit a resume and cover letter to [martha@allianceforhousingolutions.org](mailto:martha@allianceforhousingolutions.org) describing interest and qualifications including leadership experience.

### **Working Conditions**

AHS is committed to access, equal opportunity, and reasonable accommodation for individuals with disabilities in employment, services, programs, and activities. This position requires sitting and/or standing for several hours, repetitive motion activities including typing

on a computer keyboard, and frequent communication via telephone and/or digital communication tools. The ED may occasionally be called upon to perform a variety of physical tasks, such as pushing, pulling, and lifting up to 25 pounds unassisted. Please contact us to request reasonable accommodations. This part-time position can be a remote working opportunity, with a minimum of 20 part-time days of paid leave and all federal holidays.

AHS is a proud equal opportunity employer committed to an inclusive work environment and to building a team that reflects the rich diversity of our community. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, gender identity, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws. Candidates of all backgrounds are encouraged to apply.