

ACCOUNTANT – Full Time

Victory Housing, Inc. is seeking a full-time Accountant to join our Accounting and Administrative Services Team (the “Team”). The Team provides administrative and accounting support for Victory Housing, which includes multifamily and assisted living business lines and 185+ full and part time employees.

Responsibilities and Duties

Reports to SVP Accounting & Administrative Services

Assist the Team in all facets of accounting and financial management. Duties involve data entry, report creation and analyzing financials using Yardi Software including but not limited to:

- General Ledger
- Accounts Payable
- Accounts Receivable
- Job Costing
- Bank Reconciliation
- Fixed Assets
- Prepare schedules and reports.
- Prepare Journal entries.
- Data entry, report creation, and analysis

Required Skills

The ideal candidate will have some or all the following:

- Bachelor’s degree in accounting required.
- Three to five years of accounting experience required.
- CPA (certified public accountants) firm experience preferred.
- Intercompany experience preferred.
- Hands-on experience working with general ledgers required.
- Accounting experience with real estate, property management or assisted living preferred.
- Strong written and verbal communication skills
- Ability to meet deadlines and prioritize work requirements; accept responsibility for new projects and see through completion.
- Excellent problem-solving skills.
- Highly proficient with accounting software Yardi and Microsoft Office Suite
- Able to multi-task and prioritize work effectively.
- Excellent organizational skills and attention to detail
- Excellent written and verbal communication skills.

We offer competitive benefits and salary package, including free parking.

Victory Housing is an Equal Opportunity Employer committed to providing an inclusive work environment for staff, clients, volunteers, and service partners. Victory Housing employment, advancement and recruitment processes ensure diversity in terms of age, color, disability, ethnicity, gender, gender identity or expression, marital status, national origin or ancestry, race, religion, sexual orientation, genetic information, and/or military or veteran status.

APPLY ONLINE [Victory Housing Career Center \(heshiring.com\)](http://heshiring.com)