



Community Access & Engagement Intern

About DC Green Bank

DC Green Bank is a special entity authorized by the DC government. The mission of DCGB is to provide access to capital, growing the clean economy to develop a more equitable, resilient, and sustainable DC. We use public dollars to unlock private investment to support a clean and energy efficient future by targeting four core areas – solar power, cleaner and greener buildings, transportation electrification, and building resilience against local impacts of climate change. We currently have millions of public dollars available to deploy, with the aim of augmenting those resources by working with private lenders to bring additional capital into DC’s clean economy. We have flexible and innovative financial products available and are looking to work with community groups, businesses, private financial institutions, developers, contractors, condo and homeowners’ associations, coops, commercial real estate, foundations, government entities, and all other groups ready to help us to make a clean, green, and inclusive future real in the District.

Summary

DC Green Bank is looking for a driven Community Access and Engagement Intern with a basic understanding of diversity, equity, inclusion, and justice, specifically in the environmental space. The Community Access and Engagement Intern can expect to participate in environmental equity and access policy and process development, community events, stakeholder relationship management, diversity and inclusion workshops and training, general organization operations, and other administrative support for DC Green Bank. Administrative support may include various aspects of project management for the team. You should be a focused and motivated team player who can maintain efficiency and accuracy when multitasking.

Responsibilities

- Assist with developing and executing community and stakeholder engagement plans
- Manage event planning and logistics under the direction of the External Relations Partner
- Identify and initiate communications with key organizations, community groups, and leaders for DC Green Bank to partner with on engagement and equity initiatives
- Design equity practices in the green financing space for various types of clients

- Build a framework for DC Green Banks involvement in workforce development
- Take on other operational projects as needed in a start up environment
- Champion a working environment that supports equity, access, and inclusion by assisting staff with identifying learning opportunities

Ultimately, we are looking for the right person with the right set of skills to fill the position. There is no perfect candidate. Highlight the best parts of your experience that align with the job description.

Minimum Qualifications

- Be an undergraduate degree-seeking student, preferably a junior, senior.
- Proven involvement with community advocacy, engagement, and/or organizing
- Demonstrated written and verbal communication skills.
- Ability to work independently and willingness to ask questions to clarify assignments.
- Strong attention to detail and organization skills.
- Welcoming collaboration with other staff and interns
- Candidates should have access to a computer and regular access to the Internet.
- Commitment to the mission of DC Green Bank.
- Must be eligible to legally work in the United States for the duration of the internship.

Position Details

- Status: Part-time; up to 20 hours/week. Internship is designed to start in late September to mid-December with the opportunity to be extended for an additional semester.
- Location: Must be able to work remotely and commute to a co-working space located in Washington, D.C. at least once per week. Preference will be given to residents of Washington, D.C. and students attending colleges and universities located in DC.
- Compensation: \$20.75/hour

To Apply

- A detailed cover letter expressing their interest and fit for the position
- A resume outlining experience, abilities, and qualifications satisfying the needs of the organization
- Relevant coursework at the undergraduate and/or graduate level completed or under current enrollment at the time of application.
- Application Deadline: August 31, 2022. Questions can be sent to jobs@dcgreenbank.com.

APPLY