



DIRECTOR OF DESIGN AND CONSTRUCTION

Homes for America, Inc. (HFA), an Annapolis-based, regional nonprofit affordable housing developer, is seeking a Director of Design and Construction to oversee the construction of HFA communities.

HFA, based in Annapolis, Maryland, is a 501 (c) (3) nonprofit organization which develops and owns affordable housing in the mid-Atlantic states of Maryland, Pennsylvania, Delaware and Virginia. HFA's mission is to create and preserve affordable housing enhanced with services for low and moderate income families, seniors and persons with special needs. To date, the organization had developed 82 communities consisting of more than 6,600 apartments.

HFA is seeking an individual with expertise in the design and construction field and a strong interest in teamwork. The successful applicant should have a passion to create high quality, attractive housing communities with ample community space for resident services and programs.

Duties of the position include: management of the design and construction of 6 to 8 projects in various stages of development; evaluating and recommending development team members; ensuring construction standards are in keeping with HFA standards; attending regular meetings with the development team to ensure construction is completed on time and within budget; and preparing all required construction related materials for applications for funding.

The position will report to the Executive Vice President of Development. The individual must be able to work independently in a fast-paced professional environment and be able to multi-task and prioritize their work.

Qualifications include:

- B.A. or B.S. degree and applicable experience in the construction field.
- Microsoft Excel and MS Word skills are required
- Strong work ethic and desire to learn and grow within the housing industry
- Respect for HFA mission and public purpose

Salary & Benefits:

Salary is commensurate with experience. Benefits include three weeks of vacation, annual sick leave, Company paid health insurance for the employee, disability insurance, employee contributions to 403(b), and a retirement plan.

HFA is a very busy, work focused, collegial office with a great location in downtown Annapolis, overlooking the harbor.

Interested applicants should email resume and cover letter with salary history to Kenyaetta Bush at Kenyatta@homesforamerica.org

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