

I hope that your week is going well!

Could you please assist us with posting a U.S. Department of Housing and Urban Development (HUD) positions on the ***Housing Association of Nonprofit Developers (HAND)***? We have two positions in HUD's Office of Recapitalization.

- Job Title: **Grant and Loan Specialist (GS-12)**
- USAJOBS Link: <https://www.usajobs.gov/job/706702500>
- Job Location(s): **Washington, D.C. and Chicago, IL**
- Salary Range: \$92,279 - \$122,459 per year
- Contact: hudinquiries@fiscal.treasury.gov or 304-480-7300
- Closing Date to Apply: 02/28/2023

Job Description Summary:

The **Office of Housing** provides vital public services through its nationally administered programs. It oversees the [Federal Housing Administration \(FHA\)](#), the largest mortgage insurer in the world, and regulates important parts of the housing industry. The Office of Housing is committed to building and preserving healthy neighborhoods and communities through homeownership, rental housing, and healthcare opportunities.

The **Office of Multifamily Housing** is responsible for the overall management, development, direction, and administration of HUD's Multifamily Housing Programs. HUD's Multifamily programs provide mortgage insurance to HUD-approved lenders to facilitate the construction, substantial rehabilitation, purchase and refinancing of multifamily housing projects. MFH is widely responsible for [production](#), [asset management and portfolio oversight](#), and [recapitalization](#) of assisted properties, and field operations. As part of the National Housing Act of 1934, Congress created the Federal Housing Administration (FHA) which later became a part of the Department of Housing and Urban Development's (HUD) Office of Housing in 1965.

Job Duties:

HUD's Office of Recapitalization (Recap) is hiring two **Grant and Loan Specialist positions (GS-12) in Washington, D.C. and Chicago, IL** to work on the new Green and Resilient Retrofit Program, authorized through the 2022 Inflation Reduction Act. In particular, the positions will work directly with owners of multifamily properties to facilitate HUD's green and resilient retrofitting of properties that have HUD rental assistance (e.g., Section 8 project based rental assistance, Section 202, and Section 811). HUD is seeking qualified candidates with a background in underwriting and/or closing commercial real estate, multifamily housing transactions, or related fields, and a passion for affordable housing preservation and increasing the energy and water efficiency and climate resilience of these properties. The positions will involve working closely with HUD contractors and building owners on various program activities, reviewing program grant and loan applications, underwriting, and closing associated real estate transactions, and other duties, as may be assigned.

In particular, we are looking for candidates who are passionate about our mission and understand how key operational work is in ensuring our office can implement its mission. In particular, we are looking for candidates who are detail-oriented, talented at relationship management and communications, as well as able to demonstrate initiative on moving key operational items forward.

We appreciate your assistance.

Thank you,

Geveria L. Scott
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