

The National Community Reinvestment Coalition (NCRC) and its grassroots member organizations create opportunities for people to build wealth. We work with community leaders, policymakers and financial institutions to champion fairness in banking, housing and business. NCRC was formed in 1990 by national, regional and local organizations to increase the flow of private capital into traditionally underserved communities. NCRC has grown into an association of more than 600 community-based organizations in 42 states that promote access to basic banking services, affordable housing, entrepreneurship, job creation and vibrant communities for America's working families.

Position Overview

Reporting to and working under the direction of the Chief Policy Counsel, the Policy Advisor will play a key part of the Policy and Government Affairs Department at NCRC. The person will serve as the organization's lobbyist and technical expert and build and maintain relationships with policymakers, agency officials and stakeholders to increase understanding and support for NCRC's mission and strategic goals.

Location

This position is based in Washington, DC near McPherson Square Metro as part of a hybrid environment with Tuesdays, Thursdays, and sometimes Wednesdays in the office.

Responsibilities

- Represent NCRC before Members of Congress, agency officials, and advocacy stakeholders in meetings
- Research, analyze, develop, and convey NCRC's policy positions to elected and appointed officials, and other stakeholders and advocates
- Monitor, track, and analyze legislation and agency rules important to NCRC core issue areas
- Provide technical input for bills and regulations to Members of Congress, Agency officials, and their staff
- Draft testimony, comments, and talking points to lawmakers, regulators, and stakeholders
- Collaborate with stakeholders in developing policy positions, working on joint projects from time to time
- Participate in team strategy opportunities to develop and support overall NCRC goals
- Other duties relevant to NCRC mission as needed

Qualifications

- Bachelor's degree in a related field; law degree from any ABA-accredited law school preferred
- 3+ years of experience in government affairs required; previous experience on Capitol Hill, federal agencies, public interest law firms, and policy NGOs preferred
- Highly effective oral, written, and interpersonal communication skills
- Ability to multi-task, work independently under pressure, and meet short deadlines
- Good problem-solving skills and team-oriented
- Ability to maintain the highest personal levels of ethical conduct, confidentiality, and integrity
- Good working knowledge of the federal legislative and regulatory process
- Familiarity with banking, housing, and financial services issues
- Strong skills in writing, researching, and synthesizing complex policy issues
- Prior experience with nonprofit organizations in policy or public interest law firms preferred

Salary Range: \$80,000.00 To 105,000.00 Annually

How to Apply

Interested applicants may submit their cover letter and resume online at <https://ncrc.org/careers/>. No phone calls/emails, please.

NCRC IS AN EQUAL-OPPORTUNITY EMPLOYER.

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