



Senior Regional Manager

AHC Management
Arlington, VA

We are currently searching for a Regional Manager to oversee a portfolio of multi-family apartment communities in Northern VA. The Regional will focus on the financial performance of each community, ensuring that it is properly staffed and managed to provide an optimal return to owners.

Requirements include:

- Overseeing multiple managers and providing guidance on operating and financial issues to those managers.
- Overseeing residential properties
- Providing leadership and supervision to site staff
- Ensuring that all operations and documents are in compliance with Federal & State requirements
- Complete annual budgets
- Monitor monthly, quarterly, and annual income & expenses of portfolio
- Ensuring that all property services are being completed & tracked
- Preparing related reports
- Other related duties

Minimum requirements:

- Bachelor's degree preferred or equivalent years of experience in property management
- At least 10 years in residential property management
- At least 2 years' experience in a Regional Manager role, overseeing 8-10 properties & close to 1,500 units
- HUD Section 8 experience; required certifications include CPM, ARM, CAM, RAM
- Proven track record of success with cooperative management, effective communication, marketing, managing multiple projects & meeting deadlines
- Ability to produce reports, maintain records
- Extensive experience with budgeting & cost management
- Knowledge of local apartment market & Fair Housing regulations
- Ability to think strategically with proven problem-solving skills
- Excellent communication, time management & organizational skills
- Knowledge of rental software preferred
- Software proficiency

For immediate consideration, please email your cover letter and resume to jobs@ahcinc.org or visit & apply on our website www.ahcinc.org, under the 'About Us' tab. E/O/E