

## **WESLEY HOUSING DEVELOPMENT CORPORATION (WHDC)**

### **JOB OPENING: ESL INSTRUCTOR**

Wesley Housing's headquarters are located in Alexandria, VA. Our apartment communities are located throughout the Washington, D.C. metro region, Fairfax County, Arlington County and Manassas. Our mission is to develop, own, operate, preserve, and maintain affordable housing and sustain quality communities for low- and moderate-income families and individuals across the Washington, D.C. region.

WHDC is looking for a Certified ESL Instructor.

Some Key Responsibilities for the ESL Certified Instructor Include:

- Teaching at all levels with focus on intermediate/advanced classes
- Developing well rounded curriculum to build reading comprehension, and writing and listening skills
- Creating classes tailored to the resident needs
- Assessing language capabilities to help manage day to day life activities (bills, dr.'s appts.)

The ideal candidate will be an ESL certified instructor and have prior teaching experience and be:

- Proficient with Microsoft Office Suite
- Have excellent listening skills
- Patient
- Punctual and professional
- Bilingual
- Experienced working with different cultures
- Able to be flexible based on Wesley resident services activities and resident needs

To apply please send resumes to [humanresources@whdc.org](mailto:humanresources@whdc.org).

Wesley Housing is an EEO M/F Disabled/Veteran employer and does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor. Wesley Housing will provide reasonable accommodations to applicants with disabilities where appropriate. Determinations on requests for reasonable accommodation will be made on a case-by-case basis. Wesley Housing will provide reasonable accommodations when an applicant with a disability needs an accommodation to have an equal opportunity to apply for a job.

Applicants requiring reasonable accommodation for any part of the application process should contact us at (703) 642-3830 and by email at [Humanresources@whdc.org](mailto:Humanresources@whdc.org).